

AHB Symposium Delegate Registration Policy

Thank you for your interest in attending the AHB Symposium, hosted by Africa Health Business. Kindly review our registration policy below:

1. Registration Requirements

- Delegates are required to submit their full name and organization for name tag printing.
- Registration is confirmed only upon full payment of the applicable delegate fee.
- An email confirmation and receipt will be sent upon successful registration and payment.

2. Delegate Pass Inclusions

Your delegate pass grants you access to the following:

- All main symposium sessions
- Exhibition area
- Conference materials (e.g., agenda, delegate bag, name badge)
- Tea/coffee breaks and lunch during the conference days
- Access to selected side events (if applicable)

Please note: Travel, accommodation, and visa arrangements are the responsibility of the delegate and are not included in the registration fee.

3. Payment Terms

- Payment must be made in full at the time of registration via the payment options available.
- Group discounts (if applicable) are arranged directly with the conference organizers before registration.

4. Refund and Cancellation Policy

- Cancellations made up to **14 days before** the event start date are eligible for a full refund, minus the processing fee.
- Cancellations made within **7 days of the event** will not be eligible for a refund, regardless of the reason.
- All refund requests must be submitted to finance@afriahb.com.

5. Substitutions

- If you are unable to attend, you may transfer your registration to a colleague by notifying us in writing at least **48 hours before** the event.
- All substitutions must be for the same registration category.

6. Onsite Registration

- Onsite registration is available, however, we encourage early registration.

7. Photography & Media

- By registering, you consent to being photographed, filmed, or recorded during the event for promotional and documentation purposes.
- These materials may be used by the organizers for marketing and communication on various platforms.

8. Code of Conduct

All delegates are expected to conduct themselves professionally and respectfully. The organizers reserve the right to deny access or remove any delegate who violates this policy without a refund.